



St Marys Area Community Development Project Inc.

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St Marys Area Community Development Project Inc. (SMACD) is a community based organisation located at St Marys Corner – Community and Cultural Precinct.

SMACD provides a range of community development initiatives, services and activities that seek to increase access and opportunities for diverse community groups including vulnerable children and their families, young people, marginalised and vulnerable adults and aboriginal children, young people, their families and communities.

We are currently seeking passionate and energetic people to join our Management Committee who have experience in any of the following areas:

- Business, Finance and Accounting
- Fundraising
- Marketing
- Business Development
- Risk and Governance

Committee roles also exist for individuals with other skills and interests that could effectively contribute to the ongoing development of SMACD. If you believe you have a potential role to play within our team, please contact us.

Overview:

a. The role of the MC is to provide strategic direction to and monitor the operations of SMACD to ensure that it:

- ✓ Meets its objectives as specified in its Constitution
- ✓ Remains a viable organisation, and
- ✓ Meets legal requirements including those related to its legal status, funding, contractual arrangements, the employment/management of staff
- ✓ Oversee the long-term development of the organisation

b. The MC is responsible for ensuring SMACD operates within its approved budget and in accordance with the policies and procedures set down and endorsed by the Management Committee.

People from Indigenous and CALD backgrounds are encouraged to apply.

Interested persons please contact Lisa Kolosovs on 02 9673 2169 for more information.